

BSB51107

Diploma of Management

Leading employers recognise the crucial role of their Management team and the significant role they play in the day –to-day success of their organisation.

Lennox Institute provides a Nationally recognised qualification through accredited training and recognition for your Management staff.

In consultation with our clients Lennox compiles a program to include the most useful topics, grouping skills sets together to maximise development of your staff's Management skills.

Training delivery

There are a number of flexible training delivery options available to you:
The course may be delivered in a series of full or half day Management Workshops.
Training schedules will be arranged and set up in advance to suit your workplace requirements.



Vocational outcomes

Frontline Manager, Supervisor, Team Leader, Front Desk Manager, Divisional Manager

Course content

The course consists of a minimum of 8 units (5 core** and 3 electives*) a selection of these units listed below:

BSBCUS501A Manage quality customer service**	BSBCOM503B Develop processes for the management of breaches in compliance requirements*
BSBFIM501A Manage budgets and financial plans**	BSBFRA502B Manage a franchise operation*
BSBINM501A Manage an information or knowledge management system**	BSBHRM402A Recruit, select and induct staff
BSBLED501A Develop a workplace learning environment**	BSBHRM503A Manage performance management systems*
BSBMGT502B Manage people performance**	BSBHRM504A Manage workforce planning*
BSBMGT515A Manage operational plan**	BSBSUS501A Develop workplace policy and procedures for sustainability*
BSBMGT516A Facilitate continuous improvement**	BSBWRK509A Manage industrial relations*
BSBOHS509A Ensure a safe workplace**	BSBWOR501A Manage personal work priorities and professional development**
BSBPMG510A Manage projects**	BSBR501A Manage risk**
BSBWOR502A Ensure team effectiveness**	

Fees

Please contact Lennox Institute for a detailed quotation for your state and individual requirements.

*This nationally recognised qualification may attract financial assistance for eligible employees in some states through the **Australian Apprenticeship Scheme**, www.australianapprenticeships.gov.au

Pathway

After completing this qualification students may gain credits for further studies.

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