



PRM40109

## Certificate IV in Asset Maintenance (Cleaning Management)



Leading employers recognise the importance of the key roles their supervisors and managers play in their organisations and the necessity for a formal training program.

Lennox Institute is proud to offer this nationally recognised course for supervisors and managers. In consultation with employers in the cleaning industry and the BSCAA, Lennox has imported relevant units from frontline management and the business services training packages and customised a unique program for the cleaning industry.

The content, assignments and delivery are tailored to train front line staff with the skills required for today's worksites.

All aspects of safety and responsibilities necessary for the management of sites and staff are covered.

### Training delivery

The course is delivered in a series of 1 - 2 day Management Workshop sessions. The training can be delivered at your worksite or an offsite Training Room.



### Course content

Courses will be customized for clients. Listed below is a sample of some of the units which may be covered:

PRMCMN401A Manage workplace safety arrangements	PRMCL22B Organise and monitor cleaning operations
PRMCL42A Implement and review risk management process	PRMCL24B Control the supply of resources to the work site
PRMCMN404A Facilitate effective workplace relationships	BSBPMG510A Manage projects
PRMCMN402A Facilitate effective client relationships	BSBWOR404A Develop work priorities
PRMCMN403A Facilitate effective teamwork	BSBPMG402A Apply time management techniques
PRMCL25B Provide quotation for cleaning services	BSBPMG403A Apply cost management techniques
	BSBHRM402A Recruit, select and induct staff

### Fees

Please contact Lennox Institute for a detailed quotation for your state and individual requirements.

### Funding

This nationally recognised qualification may attract financial assistance for eligible employees through the **Australian Apprenticeship Scheme**, [www.australianapprenticeships.gov.au](http://www.australianapprenticeships.gov.au)

Please contact an Australian Apprenticeship Centre or Lennox Institute for current information for your state and circumstances