



BSB51107

Diploma of Management

Leading employers recognise the crucial role of their Management team and the significant role they play in the day-to-day success of their organisation.

Lennox Institute provides a Nationally recognised qualification through accredited training and recognition for your Management staff.

In consultation with our clients Lennox compiles a program to include the most useful topics, grouping skills sets together to maximise development of your staff's Management skills.

Training delivery

There are a number of flexible training delivery options available to you:

- 10 x 3 hour sessions delivered once a month.
- Block release to cover training in full or half day sessions.

Training schedules will be arranged and set up in advance to suit your workplace requirements. Early completion of traineeships may be applied for once training and workplace assessments have been completed.



Course content

The course covers a selection of the units listed below:

BSBCUS501A Manage quality customer service	BSBCOM503B develop processes for the management of breaches in compliance requirements
BSBFIM501A Manage budgets and financial plans	BSBCUS501A Manage quality customer service
BSBINM501A Manage an information or knowledge management system	BSBFIM501A Manage budgets and financial plans
BSBLED501A Develop a workplace learning environment	BSBFRA502B Manage a franchise operation
BSBMGT502B Manage people performance	BSBHRM402A Recruit, select and induct staff
BSBMGT515A Manage operational plan	BSBHRM503A Manage performance management systems
BSBMGT516A Facilitate continuous improvement	BSBHRM504A Manage workforce planning
BSBOHS509A Ensure a safe workplace	BSBLED501A Develop a workplace learning environment
BSBPMG510A Manage projects	BSBMGT502B Manage people performance
BSBRISK501A Manage risk	BSBMGT516A Facilitate continuous improvement
BSBWOR501A Manage personal work priorities and professional development	BSBSUS501A Develop workplace policy and procedures for sustainability
BSBWOR502A Ensure team effectiveness	BSBWRK509A Manage industrial relations

NSW fees

Traineeship	Fee
BSB51107 Diploma of Management	Please contact Lennox Institute on 1300 130 666

This nationally recognised qualification may attract financial assistance for eligible employees through the **Australian Apprenticeship Scheme, www.australianapprenticeships.gov.au

Pathway

After completing this qualification students may gain credits for further studies.

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